



# THE TRANSFORMER

NASA Dryden's IFMP Newsletter

"To improve is to change; to be perfect is to change often." Winston Churchill

May 2003

## Highlights

- The Next IFM module to roll out at Dryden is Core Financial, June 23, 2003
- RWD web-based training needs to be completed in order to navigate in SAP
- Don't forget to sign up for Core Financial training
- Upcoming cutoff dates to remember:
  - Submit Documentation to CF:
    - Approved Invoices May 7, 2003
    - Approved Travel Vouchers with hardcopy receipts May 9, 2003
    - All PR, PO, Contracts, memo moves and Travel Orders May 16, 2003 (COB)
  - Submit Documentation to Code CR-CBO:
    - Reimbursable Order Packets and Fund Adjustments May 12, 2003
    - Sub-Authorizations Issued May 12, 2003
    - Sub-Authorizations Received May 14, 2003
  - Closure of Systems:
    - NSMS Closed May 16, 2003

For questions/concerns/comments/suggestions, please feel free to contact any member of the Change Management Team- Caron Lee x5991, Don Black X5461, Ruben Cabrera X5240, Terrence Montgomery X6120, Mary Minder X5279 or Monica Krause X3027

- If you would like to know more about what is happening at the other centers for IFM visit the following link to The Informer:

[http://ifmp.nasa.gov/cgi-bin/docdb/doc\\_search.pl?name=Newsletters](http://ifmp.nasa.gov/cgi-bin/docdb/doc_search.pl?name=Newsletters)

## BISS Bits

- **What is the BISS?**- The Business Information Systems Support (BISS) team consists of Dryden's business and financial organizations. Specifically, BISS deals with the day-to-day support for personnel, financial, and logistical operations. The BISS Help Desk serves as the focal point for users of business systems including legacy applications such as the Dryden Accounting and Resource Tracking Systems (DARTS) and the NASA Equipment Management System (NEMS). The BISS Help Desk will also support new IFM modules as they come online, like Travel Manager and Core Financial (SAP). The staff is responsible for center Help Desk support for all phases of IFM module implementation, and will assist with and coordinate resolution of both technical and functional calls. You can reach any of the BISS Help Desk staff by calling X2477 or emailing at [biss@mail.dfrc.nasa.gov](mailto:biss@mail.dfrc.nasa.gov)

## Training Opportunities

Completing the training to which you are assigned is **the KEY** to gaining access to the Core Financial system. Without training, you will not be given access to the parts of the system that will allow you to perform your Core Financial roles. Please take a few minutes to visit the training registration website link below to determine what training you are required to complete.

<http://corefinancial.hq.nasa.gov/training/index.cfm>

If you have any questions, please contact Caron Lee at x5991.

Thank you for your support and Happy Training!

## The Spotlight

- **Who's Who in IFMP at DFRC?** After successfully leading Dryden to the implementation of the first three IFM modules (Resume Manager, Position Description Manager and Travel Manager), Connie Howell-Hines is passing the torch to Patrick Stoliker. Connie and her family have accepted an opportunity back east they couldn't refuse. Connie's dedication and contagious laugh will be greatly missed. We wish Connie the best of luck and extend a warm welcome to Patrick Stoliker.

- **Change Agent Spotlight** shines on Louis Steers, representing Codes F and X. Louis has 36 years at NASA and has supported Codes R, RA, P,X and F. Louis feels that his role as a change agent is both challenging and presents an opportunity to interface with coworkers.

- **March "Flying Pig"** award winners were Ida Ketchum and Erica Trujillo
- **March "Above & Beyond"** award winner was Monica Krause
- **April "Flying Pig"** award winners are the IFMP Training Team
- **April "Above & Beyond"** award winner is Pamela Jensen